

# **Nunthorpe School**

## **An 11-18 Foundation School**

### **Admission Policies for Admissions with effect from September 2010 for**

### **Year 7 Mid Year/Occasional Sixth Form**

## Admission Policy

### ADMISSION OF YEAR 7 STUDENTS - SEPTEMBER 2010

#### Admission Zone:

Nunthorpe's admission zone is as defined in the Redcar and Cleveland Local Authority Guide for Parents – 2009-2010. All parents are strongly urged to consult this guide along with studying our Admission Policy. At present, this admission zone includes the following primary schools:

#### **Redcar and Cleveland LA**

Nunthorpe Primary School

#### **Middlesbrough LA:**

Chandlers Ridge Primary School

Captain Cook Primary School

The Avenue Primary School

St Bernadette's RC Primary School

However, current government legislation means that Nunthorpe can consider applications from students who do not attend one of the above listed primary schools. **At present, we have admitted students from a large number of other local primary schools. In the case of these families, parents have used their right under parental choice legislation to name Nunthorpe as their preferred secondary school.**

#### 1) POLICY AND ADMISSION NUMBERS

**Students will be admitted into Year 7 without reference to ability or aptitude.**

In September 2010, our governing body have set our Published Admission Number ('PAN') as 291

#### 2) ADMISSIONS CRITERIA TO BE APPLIED IF PLACES ARE OVER-SUBSCRIBED

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

- 1) Children who are looked after by a local authority (as defined in the Redcar and Cleveland Admissions Guide for Parents) that names Nunthorpe School as the only school that can meet their educational needs.
- 2) Children living<sup>1</sup> in our designated admission zone<sup>2</sup>, attend one of the primary schools listed above and who have a sibling<sup>3</sup> at the school at the time of admission. *Parents may contact the LA if they are uncertain whether or not they reside in the admission zone.*
- 3) Children living<sup>1</sup> in the designated admission zone<sup>2</sup> and who have sibling at the school at the time of admission.
- 4) Children living<sup>1</sup> in the designated admission zone<sup>2</sup> and attend one of the primary schools listed above.
- 5) Children living<sup>1</sup> in the designated admission zone<sup>2</sup>.
- 6) Children who live outside the admission zone, who attend primary schools within it and who have a sibling<sup>3</sup> at the school at the time of admission.

## Admission Policy

### ADMISSION OF YEAR 7 STUDENTS - SEPTEMBER 2010

#### 2) ADMISSIONS CRITERIA TO BE APPLIED IF PLACES ARE OVER-SUBSCRIBED (CONTINUED)

- 7) Children who live outside the admission zone who have a sibling at the school at the time of admission.
- 8) Children who live outside the admission zone who attend the primary schools within the admission zone.
- 9) Children who have proven medical grounds requiring certification by an appropriate doctor. This certification must explain why Nunthorpe is the most appropriate school for their education in the context of their medical need(s).
- 10) In cases of equal merit, priority will go to children living nearest the school according to the shortest measured straight-line distance. 4

- 1 The home address is defined as the address of the adult with parental responsibility with whom the child normally lives and which applies at the time of application. Applications based on future addresses can only be considered up to **6 teaching weeks** before National Offer Day and upon confirmation of a minimum of six month tenancy agreement or exchange of contracts'.
- 2 A map showing the admission zone and/or further information can be obtained from the school.
- 3 A sibling is defined as another child of compulsory school age living in the same family home and on roll at our school at the time of admission.
- 4 In the event of a tie break under criterion 10, places will be allocated according to the shortest walking route to the school – from front door of the applicant's house to our school's main gate.

#### 3) HOW WERE PLACES ALLOCATED IN SEPTEMBER 2008?

In September 2008 every parent who named Nunthorpe School as their first choice school was successful in gaining a Year 7 place for their son or daughter.

#### 4) HOW TO APPLY FOR A PLACE IN YEAR 7 FOR SEPTEMBER 2010

The application process for admissions into Year 7 is currently co-ordinated by Redcar and Cleveland Local Authority (LA), which acts on behalf of our governing body to offer Year 7 places at our school. Parents should submit a **Common Application Form**, available from their child's primary school or from the LA Admissions Team, no later than **23rd October 2009**. Offer letters will be issued by the LA on 1<sup>st</sup> March 2010 – the national school places Offers Day. Applications can also be made on line. For details please contact the Redcar and Cleveland LA Admissions Team on 01642 444108/444110 or log onto [www.admissions.redcar-cleveland.gov.uk](http://www.admissions.redcar-cleveland.gov.uk).

To apply for a place after the start of the school's Autumn Term in September 2010 please contact the school directly for an application form. School Office contact: Chris Sandwell – Administration Manager – 01642 310561 – Extension 106 or e-mail [admissions@nunthorpe.co.uk](mailto:admissions@nunthorpe.co.uk). **All parents are again strongly advised to read the Redcar and Cleveland Local Authority Guide for Parents – 2009-2010.**

#### How places are offered

For admission into Year 7 September 2010, the LA, on behalf of the Governing Body, will offer places to 291 children. This is the Published Admission Number (PAN) for that year group. In the event that more than 291 applications are received, the oversubscription criteria will be applied to determine priority for places. (See Section 2)

*Only in exceptional circumstances (and within the framework of the oversubscription criteria detailed in Section 2) will this number be exceeded in any one year.*

## **Admission Policy**

### **ADMISSION OF YEAR 7 STUDENTS - SEPTEMBER 2010**

#### **5) OPERATION OF THE YEAR 7 RESERVE LIST**

As part of the co-ordinated scheme for secondary admissions, the Redcar and Cleveland LA Admissions Team hold the initial reserve list on behalf of the Governing Body. Children will automatically be added to the reserve list during the co-ordination period.

#### **6) APPEALS**

The parent of any child who is refused a place at the school has a right of appeal to an Independent Appeals Panel. The panel consists of three people who are fully independent of the school's Governing Body and the Local Authority. The panel will consider the circumstances of each appeal case put before them against the Planned Admission Number of the school as a whole. Both the Governing Body and the parents must abide by the decision it makes.

## Admission Policy – Mid Year Admissions

### ADMISSION OF YEAR 8, 9, 10 and 11 STUDENTS - SEPTEMBER 2010

#### Admission Zone:

Nunthorpe's admission zone is as defined in the Redcar and Cleveland Local Authority Guide for Parents – 2009-2010. All parents are strongly urged to consult this guide along with studying our Admission Policy.

#### HOW TO APPLY FOR PLACES IN YEARS 8, 9, 10 AND 11

**Applications for places in these year groups at any time of the year will be co-ordinated by Redcar and Cleveland local authority.**

**Application forms are available from Redcar and Cleveland local authority admissions team (as detailed on page 3, Section 4 above)**

**In the event of over-subscription** the criteria set out above (page 2) in Section 2 of the Year 7 Admissions Policy, will be applied and places offered in accordance with those criteria.

Parents wishing to visit the school prior to submitting an application are very welcome to do so. However, this is not always possible to organise at short notice and visits are usually conducted in small groups. Visits are not interviews and do not affect any decision regarding the availability of a place.

**Any parent wishing to visit our school under these circumstances should contact Chris Sandwell (as detailed on page 3, Section 4 above).**

#### Mid-phase applications:

Parents whose applications are not immediately successful because of over-subscription will be asked whether they wish their child's name to be placed on a reserve list. Applications will be ordered on the list according to the over-subscription criteria and when places become available, they will be offered accordingly. Parents should be aware that their place on the waiting list may vary if applications are subsequently received which meet a criterion higher on the list than their own. ***Please note that names held on the reserve list will not be carried over to a new school year. Parents wishing to remain on the list should thus contact the school.***

#### Fair Access and Managed Move Protocols:

Nunthorpe is committed to its participation in the Redcar and Cleveland Local Authority Fair Access and Managed Move Protocols. This also applies to any reciprocal arrangements for Fair Access and Managed Moves Protocols entered into with neighbouring local authorities.

## **Admission Policy**

### **ADMISSION OF SIXTH FORM STUDENTS - SEPTEMBER 2010**

#### **How to Apply**

All students considering applying to our Sixth Form must consult our Sixth Form Experience Prospectus and Course Directory. These are available from the school or through our website – [www.nunthorpe.co.uk](http://www.nunthorpe.co.uk).

Our Sixth Form Application Form is available within our Sixth Form Prospectus.

#### **Planned Admission Number ('PAN')**

Our Governing Body will admit to our Sixth Form any student who applies to us who has either already met the Guideline Entry Requirements or is estimated to meet them. Our Guideline Entry Requirements are detailed in our Sixth Form Course Directory.

Our overall Sixth Form capacity is 450 for September 2010 across the Sixth Form Experience.

Aspiring Nunthorpe Sixth Form Students can apply to us from Nunthorpe or any other school or college.

#### **Applications Deadline**

Applications for Sixth Form admission in September 2010 must be received by the deadline as published in our Sixth Form Experience Prospectus.

#### **Conditional Offers**

Conditional offers of Nunthorpe Sixth Form places will be made by the deadline as published in our Sixth Form Experience Prospectus.

### **The closing date for students' acceptance of offers will be 1 September 2010.**

#### **Appeals Procedure**

Should you fail to receive an offer of a place in our Sixth Form, you have the right of appeal to an Independent Appeals Committee, whose decisions are binding on the School and Governing Body.

To exercise your right to appeal you should notify your intention to our Administration Manager and request a Notice of Sixth Form Appeal form.

#### **Further appeals**

The school will not make any fresh decisions in relation to repeat applications made for places in the same academic year, unless there are significant and material changes in the circumstances of the parent, student or school relevant to a further application.