

## **NUNTHORPE SCHOOL BUILDINGS LETTINGS POLICY**

1. The School building and facilities are available for hire by external bodies upon application to the Director of Extended School or the Buildings Development Manager.
2. The charges for the hire of the School's facilities have been approved by the Governors. The actual charge will depend on the area of the school being hired, the length of use and whether the hirers are Community User's, Non-Community User's or Junior User's.
3. Any potentially contentious lettings or major lettings will be brought before the Governors Community Committee for approval. Otherwise lettings will be sanctioned by the Director of Extended School or the Buildings Development Manager.
4. All hirers will be subject to the terms and conditions specified in the 'Regulations for the Hire of School Facilities' and application must be made by contacting the school or completing the appropriate form available from the school.

*Learning to create a better future, today*