

The Sixth Form Experience  
The Nunthorpe Collaborative Sixth Form  
Centre  
Guisborough Road, Nunthorpe  
Middlesbrough TS7 0LA  
Tel: 01642 304550  
Fax: 01642 304552  
e-m: jwalker@tsfe.co.uk



30.6.10

Dear Student,

Now that your exams have finished I hope you have a relaxing few weeks before coming back to collect your results.

Both AS and A2 results will be available for collection on **Thursday 19<sup>th</sup> August 2010** from Nunthorpe Sixth Form. **Year 13** students will be able to collect their results from the Sixth form between 8.30am – 11.30am.

It is important to note that UCAS Clearing opens at 9.00am for those of you who may need to use this service. I have attached a sheet which outlines the Clearing procedure. The tutors, myself and Mrs Kell will be around to offer support and guidance, but all contact with universities has to be done by students.

I look forward to seeing you in August.

Yours sincerely

A handwritten signature in black ink, appearing to read 'H. Jackson', is written over a light blue horizontal line.

**Hermione Jackson**  
**Head of Sixth Form**

# UCAS Clearing 2010 Information

## Important!

**You will need your UCAS ID and your examination results when you ring and speak to a university. Remember! Clearing works on a first come first served basis and you will be able to ring from the 6<sup>th</sup> form as soon as you have your results. You can look in the newspapers and on the websites of the universities you are considering before results day so you have an idea who you are going to ring. Get the phone numbers of the universities before you arrive for your results as it will save time.**

## The facts about Clearing

Clearing is a service that operates between mid-July and September. You can take part in Clearing if you have already applied through UCAS and you are in one of the following categories.

- You have not received any offers.
- You have declined all your offers or not responded by the due date.
- Your offers have not been confirmed because you have not met the conditions (eg you have not achieved the required grades).
- You have declined a changed course, a changed date of entry and/or changed point of entry offer.
- You applied for one course which has been declined/unsuccessful and you have paid the full £19 fee.
- We receive your application after 30 June 2010. If we receive your application after this date, we will not send it to any universities and colleges.

## What you need to do in Clearing

Feel free to approach as many universities and colleges as you wish during Clearing. Don't feel that you have to accept the first offer that you receive: remember that you will be spending at least three years studying the course, so please make sure that the university or college and course are right for you before you accept a place.

Read through the seven points below to help you secure a place in Clearing.

### 1. Get advice

Talk to a careers adviser or Connexions adviser at your school, college or local careers office. They can help you decide which courses and subjects would be most suitable for you.

### 2. Look at the vacancies

Find out which courses have vacancies. Official vacancy lists are published on the UCAS website and in the national media following the publication of exam results in August. You don't have to stick to the subject choices you made originally - there may be other areas which might suit you better.

The lists are updated continually, but not all universities, colleges and courses have vacancies in Clearing, and some vacancies may be filled quickly. There is no guarantee that places will be available on any particular course. At the same time, a course that is full may have vacancies later. Check the vacancy list to see the latest information.

Also at: The Normanby Collaborative Sixth Form Centre  
Burns Road, Eston, Middlesbrough TS6 9WA

### 3. Contact universities and colleges that interest you

**Once you have your exam results**, you can contact universities and colleges about the possibility of gaining a place through Clearing. **If you do not have your exam results, you should wait until you have them before approaching any universities or colleges.**

If you declined an offer from a university or college earlier in the year you can contact it again to see if they will accept you in Clearing, either for the same course or any other.

The best way to find out more about a university or college, its accommodation and social life, is to make a visit and have a good look around. Most are happy to make arrangements to meet applicants and show them around, and many will have open days.

### 4. Clearing Number

Your Clearing Number is displayed on the 'welcome' page and 'choices' page in Track. When you contact a university or college they will ask for your Clearing Number to confirm that they can consider you in Clearing. They can then view your complete application immediately on our secure online system.

### 5. Accepting an offer

When you are speaking to different universities and colleges, you may be informally offered several places. You will need to decide which offer you want to accept.

### 6. Adding a Clearing choice

If a university or college provisionally offers you a place in Clearing, they will give you a date by which you must enter their course details on Track. If you want to be formally considered, you need to click on your 'Add Clearing choice' button and enter the course details. You can only enter details for one choice. **Only enter a Clearing choice if the university or college has provisionally offered you a place on the course and you want to accept it. If you enter a Clearing choice without discussing it with the university or college, this may delay the progress of your application.**

### 7. Your place is confirmed

We will let the university or college know that you have entered their details on Track. If the university or college accepts you, the acceptance will be displayed in the 'choices' section of Track and we will send you a letter to let you know your place is confirmed. This letter - known as a Confirmation letter - will explain whether there is anything you need to do now. Once you receive this letter, you will be pleased to know that you have officially gained a place. If you are not accepted, the 'Add Clearing choice' link in Track will be reactivated so that you can apply to another choice in Clearing.

By taking up this place, you accept the university's or college's terms and conditions, so you must read all about them in their prospectus or other published materials. You cannot apply to another university or college in the UCAS application cycle for 2010 entry.