

**This section of our Examinations Guide applies to TSFE Students only**

All of the details below are supplied by Mrs Kell – Assistant Headteacher for KS5 Raising Standards.

Mrs Kell makes ALL final decisions regarding examination entries for ALL A2, AS, BTEC, GCSE, OCR and ASDAN qualifications in TSFE – whether or not they have any ‘formal examination papers’.

If you have any issues about ANY examination entry – AFTER you have consulted Mrs Robson and/or the Curriculum Director for any subject(s) and your Head of Sixth Form (Ms Jackson) - you can then contact Mrs Kell.

Please note that in accordance with the KS5 Standards Document (attached) any student with attendance below 90% will not be entered for examinations in that subject.

The ‘Standards Document’ previously sent out to all parents, outlines expectations in relation to Year 12 and 13 students. If these standards are not met then students will not be entered for exams, or costs for the exams will be passed on to the students. Approximate costs for these can also be found in the ‘Standards Document’.

**Important 2011-2012 dates for your diaries:**

**Easter Holidays** – Easter Revision School – more details of specific courses and times will follow from Mrs Kell.

**Friday 18 May** – Final date for attendance of lessons in TSFE. Students will still attend, for their examinations after the May Half Term holidays and for any revision classes they attend during sixth form time.

Please can I also remind you to ensure all textbooks and any borrowed teacher resources are returned to the Sixth Form by Friday 22<sup>nd</sup> June (or on the day of your last exam). Some of you will have textbook deposits to receive.

**Monday 25 June** – A2 classes start. These must be attended even if you are considering not taking this subject next year – you need to have your exam results to make a firm decision. If you do not attend these sessions you will not be allowed to enroll on this A2 course.

Everyone should return to the Sixth Form on **Mon 25<sup>th</sup> June for registration at 8.40am**. Subject lessons for A2 are timetabled at the same times as previously, but some students may have a change of venue (these students will be notified of this). Students should attend all their subject lessons *unless they are absolutely certain they are dropping this subject*. If this is the case a ‘subject dropping form’ must be completed.

The only change to your timetable will be the Wednesday tutorial which is moving from period 2 to period 3.

**Thursday 30 June** – Celebration of Achievement Evening at Middlesbrough Town Hall.

**Thursday 16 August** - Both AS and A2 results will be available for collection from Nunthorpe Sixth Form. **Year 13** students will be able to collect their results from the Sixth Form between 9.00 am – 10.00 am. **Year 12** 10.00 am - 11.00 am

### **University Clearing Arrangements for Year 13 TSFE Students**

It is important that you are aware of **Clearing** procedures in advance of results day. Ms Jackson will provide you with a sheet which outlines the Clearing procedure in due course. The tutors, Ms Jackson and Mrs Kell will be around to offer support and guidance on results day, but all contact with universities has to be done by students.

**Thursday 23 August - Students on Level 2 courses** will be able to pick up their results from the Sixth Form.

**Thursday 23 August & Monday 3 September** – TSFE enrolment.

**Year 12** 10.00 am – 12.00 noon

**Year 13** 1.00 pm – 3.00pm

You will need to bring the following items when you enroll:

- Exam results slip
- Parent/Carers' email addresses and mobile phone numbers

**If for any reason you are unable to enroll on the two dates above, you must contact Ms Jackson or Mrs Kell immediately. Failure to do so will mean your place cannot be guaranteed.**

**Tuesday 4 September** – **Year 12** Induction, 8.30 am to 12 noon.

**Wednesday 5 September** – **Year 12** and **Year 13** term starts 8.40 am to 3.00pm.

**Tuesday 20 November** – 3.30 pm to 5.30 pm GCE and BTEC certificate collection for all Year 12 and 13 students in the Sixth Form building.