



**Nunthorpe**  
Academy

# ADMISSION POLICY (Statutory) For Admission with effect from September 2024-25. For Year 7, Mid-year / Occasional and Sixth Form

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# ADMISSION POLICY (Statutory)

For Admission with effect from September 2024-25  
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**Nunthorpe  
Academy**

## ADMISSION OF YEAR 7 STUDENTS - SEPTEMBER –2024-25

### Admission Zone:

Nunthorpe Academy's admission zone is as shown on the area map which is highlighted in yellow on our website: [www.nunthorpe.co.uk](http://www.nunthorpe.co.uk). All parents are also strongly urged to consult the Redcar and Cleveland Local Authority Guide for Parents along with our Admission Policy. At present, our admission zone includes the following primary schools:

#### ***Redcar and Cleveland LA***

Nunthorpe Primary Academy\*

#### ***Middlesbrough LA:***

Chandlers Ridge Primary School\*

Captain Cook Primary School\*

The Avenue Primary School\*

St Bernadette's RC Primary School\*      \* Partner Primary Schools

However, current government legislation means that Nunthorpe can consider applications from students who do not attend one of the above listed primary schools.

## 1. POLICY AND ADMISSION NUMBERS

**Students will be admitted into Year 7 without reference to ability or aptitude.**

The Board of Trustees have set our Published Admission Number ('PAN') as 260 for entry in September 2024.

## 2. ADMISSIONS CRITERIA TO BE APPLIED IF PLACES ARE OVER-SUBSCRIBED

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

- a) A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order 91 including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
- b) Children living<sup>1</sup> in our designated admission zone<sup>2</sup>, attend one of the primary schools listed above and who have a sibling<sup>3</sup> at the Academy at the time of admission. *Parents may contact their LA if they are uncertain whether or not they reside in the admission zone.*
- c) Children living<sup>1</sup> in the designated admission zone<sup>2</sup> and who have sibling<sup>3</sup> at the Academy at the time of admission.
- d) Children living<sup>1</sup> in the designated admission zone<sup>2</sup> and attend one of our Partner Primary Schools listed above.
- e) **Children living<sup>1</sup> in the designated admission zone<sup>2</sup>.**

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**This policy will be kept under regular review in light of legal developments and best practice.**

Next Review Date – March 2024

NMAT Responsibility – Executive Principal/ Head of School

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- f) Children who live outside the admission zone, who attend one of the partner Primary schools and who have a sibling<sup>3</sup> at the Academy at the time of admission.
- g) Children who live outside the admission zone who have a sibling<sup>3</sup> at the Academy at the time of admission.
- h) Children who live outside the admission zone who attend one of the primary schools listed above.
- i) Children who have proven medical grounds requiring certification by an appropriate doctor. This certification must explain why Nunthorpe is the most appropriate school/academy for their education in the context of their medical need(s).
- j) Children living closest to the academy measured on a straight line distance<sup>4</sup>, using the Local Authority's computerised system which measures using the postcode of the house and the postcode of the academy.

- 1. The home address is defined as the address of the adult with parental responsibility with whom the child normally lives and which applies at the time of application. Any queries regarding the student's home address may result in evidence being requested to verify the address.
- 2. A map showing the admission zone and/or further information can be obtained from the academy.
- 3. A sibling is defined as another child living in the same family home and on roll at our Academy as of 1 September 2019-20. Sibling link does not apply to siblings on roll in Year 11 or the Sixth Form when allocation of places is decided.
- 4. In the event of a tie break under criterion j), places will be allocated according to the shortest walking route to the academy – from front door of the applicant's house to our academy main gate.

### 3. HOW TO APPLY FOR A PLACE IN YEAR 7 FOR SEPTEMBER 2023

The application process for admissions into Year 7 is co-ordinated by Redcar and Cleveland Local Authority (LA), which acts on behalf of our Governors to offer Year 7 places at our academy. Parents should submit an online or paper **Application Form**, available from the LA Admissions Team (of the authority in which you live), no later than: **31 October 2023**. Offer letters will be issued by the LA on 1 March 2024 – the national school places Offers Day. Applications can also be made online. For details please contact the Redcar and Cleveland LA Admissions Team or log onto [www.admissions.redcar-cleveland.gov.uk](http://www.admissions.redcar-cleveland.gov.uk).

***All parents are again strongly advised to read the Redcar and Cleveland Local Authority Guide for Parents – 2024– 2025 which is available on the Redcar and Cleveland website.***

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## **ADMISSION OF YEAR 7 STUDENTS – SEPTEMBER 2023**

### **How places are offered**

For admission into Year 7 in September 2023, the LA, on behalf of NMAT, will offer places to 260 children. This is the Published Admission Number (PAN) for that year group. In the event that more than 260 applications are received, the oversubscription criteria will be applied to determine priority for places. (See Section 2)

*Only in exceptional circumstances (and within the framework of the oversubscription criteria detailed in Section 2) will this number be exceeded in any one year.*

## **4. OPERATION OF THE YEAR 7 RESERVE LIST**

As part of the co-ordinated scheme for secondary admissions, the Redcar and Cleveland LA Admissions Team hold the initial reserve list on behalf of the Board of Trustees. Children will automatically be added to the reserve list which will be maintained until the end of the Autumn Term 2024.

## **5. APPEALS**

The parent of any child who is refused a place at the Academy has a right of appeal to an Independent Appeals Panel. The panel consists of three people who are fully independent of the Academy's governance structure and the Local Authority. The panel will consider the circumstances of each appeal case put before them against the Planned Admission Number of the school as a whole. Both NMAT (Board of Trustees) and the parents must abide by the decision it makes.

## **6. LATE APPLICATIONS**

Late applications – we do consider late applications, but we treat as late and only allocate places after “on time” applications are made.

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## Admission Policy – Mid Year Admissions

### ADMISSION OF YEAR 8, 9, 10 and 11 STUDENTS and Year 7 after the start of the Autumn Term in SEPTEMBER 2023

#### Admission Zone:

Nunthorpe Academy's admission zone is as shown on the area map, which is highlighted in yellow on our website at [www.nunthorpe.co.uk](http://www.nunthorpe.co.uk).

All parents are strongly urged to consult the Redcar and Cleveland Local Authority Guide for Parents – 2024 - 2025 along with studying our Admission Policy. Mid year applications are coordinated by the Redcar and Cleveland Council School Admissions Section. Where applications are received for year groups where there are vacancies places will be offered. Where applications are made for year groups that are full and the Academy does not have resources to admit further pupils the pupil will be offered the right of appeal. Any requests for transfer should be made to the School Admissions Team on 01642 837740 / 837730

### HOW TO APPLY FOR PLACES IN YEARS 8, 9, 10, 11 AND YEAR 7 AFTER THE START OF THE AUTUMN TERM.

**Applications for places in these year groups at any time of the year will be co-ordinated by Redcar and Cleveland local authority admissions section.** Where applications are received for year groups where there are vacancies places will be offered. Where applications are made for year groups that are full and the Academy does not have resources to admit further pupils the pupil will be offered the right of appeal.

**Application forms are available from Redcar and Cleveland local authority admissions team (as detailed on page 3, Section 4 above)**

**In the event of over-subscription** the criteria set out above (page 2) in Section 2 of the Year 7 Admissions Policy, will be applied and places offered in accordance with those criteria.

Parents wishing to visit the Academy prior to submitting an application are very welcome to do so. However, this is not always possible to organise at short notice and visits are usually conducted in small groups. Visits are not interviews and do not affect any decision regarding the availability of a place.

**Any parent wishing to visit our academy under these circumstances should contact Kate Kell - Head of School, on (01642) 310561 Extension 153 or email her on [kkell@nunthorpe.co.uk](mailto:kkell@nunthorpe.co.uk)**

#### Fair Access and Managed Placement Protocols:

Nunthorpe Academy is committed to its participation in the Redcar and Cleveland Local Authority Fair Access and Managed Placement Protocols. This also applies to any reciprocal arrangements for Fair Access and Managed Placement Protocols entered into with neighbouring local authorities.

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## Admission Policy

### ADMISSION OF SIXTH FORM STUDENTS - SEPTEMBER 2024

#### How to Apply

All students considering applying to our Sixth Form must consult our Sixth Form Prospectus and Course Directory. These are available from the Academy or through our website – [www.nunthorpe.co.uk](http://www.nunthorpe.co.uk).

Our Sixth Form Application Form is available within our Sixth Form Prospectus.

#### Planned Admission Number ('PAN')

The Board of Trustees will admit to our Sixth Form any student who applies to us who has either already met the Guideline Entry Requirements or is estimated to meet them. Our Guideline Entry Requirements are detailed in our Sixth Form Course Directory.

Our overall Sixth Form capacity is 200 for September 2024 across the Sixth Form.

Aspiring Nunthorpe Sixth Form students can apply to us from Nunthorpe or any other Academy, school or college.

#### Applications Deadline

Applications for Sixth Form admission in September 2024 must be received by the deadline as published in our Sixth Form Prospectus.

#### Conditional Offers

Conditional offers of Nunthorpe Sixth Form places will be made by the deadline as published in our Sixth Form Prospectus.

**The closing date for students' acceptance of offers will be 1 September 2024.**

#### Appeals Procedure

Should you fail to receive an offer of a place in our Sixth Form, you have the right of appeal to an Independent Appeals Committee, whose decisions are binding on the Academy and the NMAT Board of Trustees.

To exercise your right to appeal you should notify your intention to Mrs Kate Kell, Head of School ([kkell@nunthorpe.co.uk](mailto:kkell@nunthorpe.co.uk)) and request a Notice of Sixth Form Appeal form.

#### Further appeals

The Academy will not make any fresh decisions in relation to repeat applications made for places in the same academic year, unless there are significant and material changes in the circumstances of the parent, student or Academy relevant to a further application.

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## **Sixth Form Mid Term admissions.**

Any student wishing to enrol at our Sixth Form after the deadline should contact Mrs Kate Kell, Vice Head of School and request an admissions form.

## **Home to Academy Transport**

Nunthorpe will not, under normal circumstances, fund any transport to and from the Academy for any student excepting those who have an entitlement as agreed with, and funded by, their home Local Authority (and in accordance with their home Local Authority Academy Transport Policy).