



**Nunthorpe**  
Academy

18 January 2019

Dear Parent/ Carer

**Important changes to the Biometrics/Parent Pay for lunch payments – 21.1.19 onwards**

To prevent families accruing debt as a result of lunch monies being claimed where funds have not been added to the Biometrics System and to ensure all students receive meals they are entitled to, as of **Monday 21 January 2019** a new system will start.

All parents/carers are required to allocate funds to the Biometrics System using Parent Pay or by providing cash to their child to add to the payment machines in the academy.

The cost of a main course only is £1.75; for a main course and desert £2.25; drinks are available for 40p-90p. Example menus are available on our website.

For those students entitled to Free School Meals, £1.50 will be allocated daily for breakfast only (this cannot be carried over to any other point in the day) and £2.20 for lunch per day, any other purchases made above these credits will require a top up payment by parents/carers using the Parent Pay System; a quick link is on the Academy website.

If funds are not added to the system to cover the cost of food, a child will only receive five main meals provided by the academy and funds will need to be replenished and additional funds added for future meals or a packed lunch provided. A text will be sent weekly on a Friday to inform you if your child has received meals without funding being provided to act as a reminder for parents/carers to add funds, we do not want to see any child going without food during the day.

Please ensure we have the correct contact details in the system to ensure that you receive any communications if required. If you do not currently receive Free School Meals but your circumstances have changed, please apply by following the link:

[educationalbenefits@redcar-cleveland.gov.uk](mailto:educationalbenefits@redcar-cleveland.gov.uk)

Please direct any questions regarding exceptional circumstances to your Senior Pastoral Manager. There are currently a significant number of students displaying a debt, please can you log into your Parent Pay account and ensure your child's funds cover expenses. If you have any concerns, again please contact your Senior Pastoral Manager.

Many thanks for supporting the academy in ensuring improved systems and communications.

Yours sincerely

Kate Kell  
**Vice Principal**

KK/LLO

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