



**Nunthorpe**  
Academy

18 September 2023

Dear Parent(s)/Carer(s)

**Year 12 Work Experience: Monday 05- Friday 09 February 2024**

I write regarding the Work Experience week that will take place during **05-09 February 2024**. Work experience is a valuable opportunity for students, as they are encouraged to engage with a variety of different people and experience what the world of work is really like.

Ensuring every student has the right placement is important, as it can allow them to look at possible career paths or give them experience in their area of interest. As a minimum, it allows students to experience working full time in an adult environment.

With this in mind, we are giving every student the opportunity to arrange their 'Own Placement'; this ensures they are allocated a placement that they are happy with. In order to do this the students need to ask prospective employers to complete the [Employers Form](#)  
Parent(s) / Carer(s) are also required to complete the [Parents Form](#)

Both forms are available in this letter via the above links, on our school website, or can be sent via email if required by contacting Stacey Worton [sworton@nunthorpe.co.uk](mailto:sworton@nunthorpe.co.uk)

Paper versions can be collected from main school reception.

The placement can be in any discipline, providing it is not restricted by their age (for example they cannot serve alcohol) and the placement is a safe place for them to be.

Both Parent and Employer forms should be submitted by **Friday 15 December 2023** to enable all required consents to be obtained.

If you have any questions, they can be directed to Stacey Worton who is coordinating the process – [sworton@nunthorpe.co.uk](mailto:sworton@nunthorpe.co.uk)

Yours faithfully

*Stacey Worton*

CEIAG / Work Experience Coordinator

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*Ready, Respectful, Safe*

